



DAV CENTRE FOR ACADEMIC EXCELLENCE
DAV College Managing Committee
Chitra Gupta Road, Paharganj, New Delhi-55

Ref. No. DAVCAE/2017-18/ 461

Date: 30th Oct,2017

Dear Sir/Madam,

DAV Center of Academic Excellence has been successful in its initiative of building a core group of Master Trainers in all subjects who are diligently working for enhancement of our students.

In keeping with this agenda, regular training workshops are held which give the teachers an opportunity for Interaction, Collaboration and Professional development.

DAV Centre for Academic Excellence (DAVCAE) is going to organize a 3 day Capacity Building Programme for Master Trainers of General Science from November 23rd – 25th 2017, in order to strengthen our Regional Training Centers and lay emphasis on grooming of efficient Resource persons from our own in house cadre.

Details of the Programme:

Dates: **November 23 - 25, 2017**

Venue: Kulachi Hansraj Model School, Ashok Vihar, New Delhi

Please ensure that two (only) master trainers are sent from every cluster, fulfilling the following criteria-

- i) Two Master Trainer associated with classes (VI-X)
- ii) Master Trainers can be science PGT/TGT having at least 5 years teaching experience each.
- iii) The Cluster Heads are advised to make the necessary changes (if required) to fulfill the criteria of selection in selecting the master trainers from his/her cluster.
- iv) Please assess the performance of the Master Trainers based on the training assignments undertaken by them. Nominate only those who have a good subject knowledge, good oratory skills and confidence and been working sincerely and effectively.

Directions to be given to the selected Master Trainers (MTS)-

All the MTs coming to attend the Programme are requested to carry with them:

- v) Their laptops with internet device (dongle) and a pen drive.
- vi) Text books of the classes they are teaching.

Tel.no. 011-23503500
Extn : 302



Website; www.davcae.net.in
E-mail: dcae.aa@davcmc.net.in

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On line Registration-

1. On line Registration is compulsory. The participants are required to register themselves online on our website www.davcae.net.in under the training link.
2. Detailed instructions on training are provided on the link.
3. Course Fee: Rs 3,000/- per participants as DD in favour of '**DAV Centre for Academic Excellence**' may either be sent by post or deposited during the program at Delhi. Kindly note that this course fee shall cover the workshop expenses only. The expenses on stay arrangement have to be borne by the participants.

Contact us: For related queries please contact the following persons:

- a) Mrs. Tanu Agarwal - 011-23503500 ext. 233, for On- Line Registration
- b) Mr. Prabhakar Jha - 09211163339 for stay arrangements, payments etc.
- c) Mrs. Rajinder Narula - 011-23503500 Extn. 226, OSD- Academic Audit/ Programme Coordinator. E-mail ID dcae.aa@davcmc.net.in

Please find attached the criterion for the selection of Master Trainers and Advisory to the participants.

Thank you very much for the support and cooperation DAVCAE garners from all its Regional Centres.

With Warm Regards

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Dr.(Mrs.) Nisha Peshin
Director -DAVCAE

- Encl : 1. Criterion for Selection document**
2. Advisory to the Participants
3. List of Clusters